



**Columbia / Barnard Hillel**  
The Kraft Center for Jewish Student Life

## *Constitution 2023-2024*

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**Passed by 2023-4 Leadership Council on 03/31/24**

"A community is too heavy to carry alone."  
*Deuteronomy Rabbah 1:10*

"אין אדם יחיד יכול לישא משאן של ציבור בעצמו."  
'דברים רבה א', י-י

## **I. Preamble**

We, the students of Columbia/Barnard Hillel (C/B Hillel), recognize this Constitution as the document that outlines the purposes, structures, and powers of the organization.

## **II. Overview**

### **1. Name**

The name of this organization is C/B Hillel, which operates out of The Kraft Center for Jewish Student Life.

### **2. Mission**

**A. In accordance with the goals laid out by the C/B Hillel Board of Directors, the student leadership of this organization supports the following mission:**

C/B Hillel is the catalyst for students to explore and consciously define their Jewish identity.

Our quest is to help students, regardless of their origin or destination, find their own interpretation of Jewish values, culture, community and religion by empowering them to explore, learn, and grow intellectually, spiritually and socially. By encouraging exploration in warm and accepting environments, we invite self-reflection and open dialogue so each student can discover their own path to integrate being Jewish into their life choices and expressions.

While our mission is constant, our methods are defined only by the limits of our community's imagination. We create experiences and communities focused on social, cultural and educational programs, social action, Israel, and religious life. We draw upon the rigorous and intellectually exciting environment of Columbia University and New York City.

In a world of abounding choices, we offer a wide array of opportunities which engage students in all things Jewish, fun, and thoughtful; opening the door to transformational experiences. We are passionately committed to enabling our students to meaningfully contribute to the local and global Jewish community, Columbia University, and the world at large.

### **3. Membership and Involvement**

**A.** C/B Hillel has no method of formal membership - any Columbia University student who engages in and/or connects to Jewish life on campus is welcome in our community.

**B.** Student leadership will work with C/B Hillel professional staff to ensure that the C/B Hillel community is constantly evolving and expanding.

### **4. The Kraft Center**

#### **A. Open Space**

1. The Kraft Center seeks to provide a safe space for all Jewish identities, explorations, and needs – regardless of backgrounds and other affiliations.
2. Any student who does not feel safe or welcome in the space is encouraged to discuss this with a member of the Student Executive Board or a C/B Hillel professional in order to amend this in a productive and educative manner.

#### **B. Reserved Space**

1. Space bookings can be requested by any undergraduate student group, including official C/B Hillel groups, C/B Hillel fellowships, initiatives and recognized Columbia groups through the C/B Hillel website.
  - a. Space may not be reserved during Study Days and Finals Week, as well as during University-wide holidays.
    - i. In accordance with University policy, student groups may book space during Study Days for “Study Break” events in applicable spaces.
  - b. C/B Hillel student groups may not submit space requests for events longer than four (4) consecutive hours or in more than two (2) concurrent rooms.
    - i. Student groups hoping to make such requests in extenuating circumstances must meet with the Vice President of Groups and the Office Manager. Approval of these events will be at the discretion of the Vice President of Groups and Office Manager, taking into consideration the effect on other students’ access to space in the Kraft Center.
  - c. Columbia-recognized, non-C/B Hillel student groups may request space beginning two weeks into the semester. The requests may only be for a total of two hours a week and these events may not be reserved as recurring events.
  - d. Space bookings are subject to approval by the Vice President of Groups and the Office Manager.

- e. The only space on the second floor of the Kraft Center that can be booked is Bishop Library.
  - i. The Student Executive Board may periodically host community-wide programming on the second floor, not in Bishop Library, as long as these events are open to all students.
2. Individual students may reserve space in the Kraft Center for Shabbat meals, in the event that they do not have the capacity to host in their own living situations. Their requests will be reviewed by the Vice President of Groups and Office Manager after space requests made by C/B Hillel groups.
3. Any space that is not booked must remain open to all other students.

### **C. Respecting Space**

1. Students are expected to use C/B Hillel spaces respectfully. This includes cleaning up after events, respecting space bookings, returning borrowed objects, and respecting the professional staff who maintain the space.
  - a. Leftover food from C/B Hillel programming may be placed on the table on the third floor, refrigerated in the fifth floor pantry refrigerator, or (if the remaining amount is negligible) thrown away. Food should never be left out overnight or left in the space used for the event; it is the responsibility of each student leader to ensure that this takes place. Repeated failure to adequately clean up food may affect the group's "good standing," as per the discretion of the VP Groups and Student Experience Manager.
2. Broad student input will be taken into consideration about how the space is used, although ultimately space is used under the guidance of C/B Hillel professionals.
3. Security: students will comply with Columbia University Public Safety regulations and security measures including ID scanning and signing in guests.

## **5. Relationship with Broader Constituencies**

### **A. C/B Hillel Professionals, Board of Directors, and Alumni**

1. The C/B Hillel student community appreciates the support and resources provided by the C/B Hillel Professional Staff, our Board of Directors, and Hillel International. We recognize our accountability to these entities and commit to an ongoing partnership between the student body and these entities.

### **B. Broader Jewish Life on Campus**

1. We support efforts to create and engage in Jewish life on campus, both related to and not related to the Kraft Center and C/B Hillel.

### **C. Broader Campus**

1. As a student group at Columbia University recognized by the Student Governing Board, we value positive engagement and collaboration with other groups and communities on campus.
2. C/B Hillel seeks to maintain positive relationships with the rest of campus through involvement in campus-wide events and Student Governing Board.
3. We support dialogue and co-participation with diverse cultural and faith-based groups.
  - a. C/B Hillel groups must follow Hillel International's standards of partnership, which can be found at the Hillel Israel guidelines (click [here](#)). If a group or student is unsure if a partnership meets these guidelines in the context of our community, they must consult with both the Student Executive Board and with C/B Hillel staff to determine the best course of action for our community.
  - a. Individual C/B Hillel groups may elect to co-sponsor with other campus groups, but are required to consult with the Vice President of Groups before publicizing such co-sponsorships. Such co-sponsorships may clearly display the logo of individual C/B Hillel groups, but should not display the general C/B Hillel logo.
  - b. All co-sponsorships should clearly align with the values and mission of the individual C/B Hillel groups participating in the co-sponsorship, as well as those outlined in the mission statement of this constitution.

### **D. Broader Jewish Community**

1. We invite the greater Jewish community, including alumni, visitors, and nearby residents to share in our community spaces and events.
2. We strive to contribute to the broader Jewish communities around us through High Holiday services, lectures, publications, and other programs and events. When relevant, we are happy to share outside opportunities for engagement with New York Jewish life with Jewish students through our listing of external events and opportunities.

## **6. Communication**

- A. The C/B Hillel Student Executive Board helps to facilitate communication between student group leaders, students and staff, and with Columbia affiliated groups. Students are expected to manage communication about their own events and communities through

their individual platforms, and may contact a C/B Hillel Staff Member or Student Executive Board member if they wish to publicize through official C/B Hillel channels.

**B. Official Social Media and Announcement Guidelines:**

- a. Information posted on official C/B Hillel social media and in the weekly announcement email should pertain only to events in which all participants in our community can have a reasonable expectation of feeling comfortable attending and participating.

## **III. Structure**

### **1. Student Involvement**

C/B Hillel fosters student leadership through religious life, fellowships, groups and initiatives – these leaders are a fundamental component of Jewish communal programming.

#### **A. Qualifications for Leadership**

All student leaders, including members of the Student Executive Board, group leaders, engagement fellows, and anyone else in a selected or elected position of leadership at C/B Hillel are expected to be in good academic and disciplinary standing with the University. Student leaders are also expected to treat other students and community members with respect. Leaders in violation of University policies are subject to changes in leadership status or a process of removal from their positions.

1. If a student would like to initiate a process of review for another student leader, they should speak to the Campus Rabbi (as of this writing Yonah Hain) or Associate Director (as of this writing Shana Zions), or any C/B Hillel Professional with whom they are more comfortable. These C/B Hillel Professionals will consult with the relevant University partners.

#### **B. Leadership Fellowships**

1. Fellowships at C/B Hillel provide an opportunity for students to engage with different aspects of Judaism in a pluralistic environment
2. Fellowships provide leadership training, engagement training, and in depth workshops related to the topic
3. Acceptance to C/B Hillel fellowships is subject to C/B Hillel Staff approval
4. Fellowships are facilitated by C/B Hillel Staff members. Students selected to coordinate a fellowship will develop their curriculum in partnership with C/B Hillel Staff. Students interested in developing a new initiative or fellowship should contact a C/B Hillel Staff member.

## C. Groups

1. C/B Hillel Groups offer specific Jewish experiences through programming and opportunities for a communal bond.
2. C/B Hillel group leaders, in hosting programming for their respective groups should be aware that their programming and leadership reflect the broader C/B Hillel community and a plethora of interpretations of Jewish values.
3. C/B Hillel groups should recognize the diversity of the C/B Hillel community and seek to engage all interested constituencies. Some groups may wish to host events for specific target populations that may be closed to the public. For all public events, groups should strive to be welcoming and accessible.
4. C/B Hillel Groups in “good standing” commit to providing their constituencies with goal oriented, intentional events.
5. To remain in “good standing” as a group, C/B Hillel Groups must meet a semesterly “point” threshold, with the rubric determined and communicated by the VP Groups at the beginning of each academic year. In addition, groups must adhere to the requirements listed below (See: Section III, 1, C, 6) to remain in good standing. If group leadership is concerned that their group may not reach the point threshold or cannot adhere to the requirements, they should contact their group advisor and the VP Groups to ensure that they can do so.
6. Requirements for groups and group leadership to remain in good standing are:
  - a. Ensure that information about group events is accessible to all students
  - b. Create and/or maintain a group guiding document that specifies the group’s mission statement, leadership structure, leadership transition protocols, social media policy, and other group norms as determined by group leadership
  - c. If applicable, define group eligibility within the mission statement of the group
  - d. Group leaders must attend group leadership retreat/training at the beginning of each academic year; those who join leadership after this occurs must work with VP Groups to ensure that they are aware of all expectations of group leadership
  - e. Meet the point threshold as determined by the VP Groups
7. C/B Hillel groups in good standing have access to resources including:
  - a. Professional and financial support
  - b. Space reservations and programmatic guidance via the group leader, VP Groups, and Student Experience Manager

- c. A group alias (collective forwarding email address for leadership provided by the university)
  - d. A designated group advisor from the C/B Hillel professional staff, as assigned by the Associate Director of C/B Hillel
  - e. Space and supplies for tabling at the C/B Hillel Activities Fair at the beginning of the Fall Semester, and representation by the C/B Hillel Student Executive Board of their group at the Columbia Activities Day fair
8. Students who wish to create a new group must follow the following protocol:
- a. Meet with the Vice President of Groups;
  - b. Submit a formal statement and application to the Student Executive Board that explains their goals, structure, and contribution to the C/B Hillel community;
  - c. Collect 40 signatures of students who support the group, 5 of which must be from C/B Hillel group leaders;
  - d. Receive the recommendation of the Student Executive Board and the majority support of the Leadership Council;
  - e. Formalize the group's mission statement and structure, based on the criteria in the new group application.
  - f. If a new group wants to be guaranteed SGB funding, they must submit their request one week prior to the SGB budget pack due date – the Student Executive Board is responsible for notifying the C/B Hillel community of this opportunity.
9. Groups that do not have active leadership can become dormant.
- a. A group becomes dormant when they have not undertaken any programming or responded to communication from the VPG and/or C/B Hillel staff for two consecutive semesters.
  - b. Dormant groups do not receive a budget, but a record of their mission statement remains.
  - c. Students who wish to revive a dormant group must meet with the Vice President of Groups, revise the group's mission statement, and show evidence of wider C/B Hillel support for the group.
  - d. The formerly dormant group does not need to collect signatures prior to bringing their request to the Vice President of Groups.
  - e. Leadership Council will vote to revive dormant groups.
  - f. Once revived, the group will receive a provisional budget similar to a new group, and must submit a budget request indicating long-range planning towards financial stability in the next eligible semester.
10. Religious Life Communities
- a. Religious communities provide ritual and religious programs, events, and opportunities according to the values and boundaries of the specific group, as determined by student leadership in coordination with their respective clergy fellow and the C/B Hillel Rabbi.

- b. All students are welcome in each religious community. However, religious communities do not have to serve the needs of every Jewish student.
  - i. C/B Hillel strives to create a religiously diverse and pluralistic community by recognizing the distinct religious and ritual needs of religious communities.
  - ii. No religious community shall be pressured to engage in ritual opportunities inconsistent with their mission.
  - iii. We encourage religious communities to push the boundaries of their practice and to engage with other religious communities as much as possible without violating the authenticity of any community.
- c. Because they serve as distinct micro-communities within Hillel, religious communities may be structurally different.
  - i. Religious communities may have larger leadership structures.
  - ii. A meeting of religious community leaders will be organized at least once each semester by the Vice President of Groups and/or the President.
  - iii. Religious community leaders should be in communication with their respective clergy fellows for guidance.
  - iv. Religious communities may apply for outside funds in coordination with the C/B Hillel professional staff.

#### **D. Initiatives**

1. Initiatives refer to programming that exists outside of any specific SGB-funded group or groups.
2. Program ideas that arise from Fellowships, individual students, collaboration with staff members etc. are considered Initiatives.
3. The purpose of Initiatives can be generally characterized as expanding the Jewish community involved in C/B Hillel programming and tapping into previously under-involved constituencies. One priority for Initiatives is to create spaces in which individuals can explore their Judaism in new and different ways.

## **2. Finances**

### **A. SGB**

1. Student Governing Board allocates funds annually to C/B Hillel. These funds are then allocated to individual groups and religious communities each semester.
  - a. The Vice President of Groups and the Treasurer allocate the funds, and the Student Executive Board must approve the allocations.
  - b. The criteria for allocation are based on past use of funds and expected need, following Student Executive Board approval.
  - c. New groups will be allocated a specified new group budget designated by the Treasurer preceding the start of their first full active year.
2. Group Leaders are responsible for communicating financial needs to the treasurer. This includes keeping detailed records throughout each semester, providing a report at the end

of the fall semester and a detailed budgetary request each spring semester for the following year.

3. Specific group budgets must be kept in confidence by the group leadership.
4. Group budgets will be assigned within two weeks of SGB allocation. Group Leaders who feel unsatisfied with the assigned budget should discuss this with the Treasurer.
5. The Treasurer is responsible for ensuring that Group Leaders use funds appropriately and remain within their means.
6. The Student Executive Board will preside over discretionary funds, such as KraftStarter and the Intergroup Fund, which will come out of the board's SGB allocation.

#### **B. Non-SGB funding**

1. We fully appreciate that our community could not exist without the support of external Jewish donors.
2. Finances received from donors are at the discretion of C/B Hillel Professional staff and the Board of Directors.
3. Student leaders, such as the Treasurer and the C/B Hillel Senior Fund, may be involved with fundraising under the guidance of the professional development staff, and only for purposes outside the scope of SGB-funded activities. Individual C/B Hillel Student Groups should not fundraise independently, unless they are guided through the process by their advisor or another C/B Hillel staff member.
4. Religious Life communities and Israel-related groups may fundraise for their specific communities under the guidance of their advisor or another C/B Hillel staff member.

### **3. Student Executive Board**

#### **A. Team Responsibilities**

1. The Student Executive Board meets weekly in order to stay responsive to community needs.
2. The Student Executive Board makes decisions with both the Hillel community and the larger Columbia Jewish communities in mind.
3. The members of the Student Executive Board are responsible for furthering the leadership development of Jewish students on campus; this may involve official leadership training, informal mentorship and access to outside opportunities.
4. The Student Executive Board must address Hillel-wide issues raised by any Student Executive Board members, Leadership Council members, or any member of the student body.
5. The Student Executive Board shall encourage and facilitate the intersection of different Jewish life experiences on campus.

6. The Student Executive Board may convene committees for the purpose of planning Hillel-wide events.
7. Members of the Student Executive Board should endeavor to attend a large sampling of events run by groups across Hillel including Hillel-wide programs.
8. The Student Executive Board should solicit Hillel-wide feedback through numerous channels, including but not limited to town halls, coffee dates, online feedback campaigns, meeting with group leaders, position-based councils as needed, and informal conversations with community members.
9. Members of the Student Executive Board should encourage open dialogue between students and Hillel professional staff.
10. The Student Executive Board empowers students to take action and create new opportunities for involvement within the community through programs such as KraftStarter and the Intergroup Fund.
11. Each member of the Student Executive Board should be cognizant that they are representatives of the C/B Hillel Community and the greater Jewish community. This extends to all of their actions on campus, including but not limited to social media presence and public statements. Specific guidelines will be decided upon by each Student Executive Board at the beginning of their term.
12. Each member of the Student Executive Board must be in good academic and communal standing.

#### **B. President**

1. Oversees the Student Executive Board
2. Plans and runs all Student Executive Board meetings
3. Runs Leadership Council meetings with the Vice President of Groups
4. Checks in regularly with community leaders and E-board members to ensure that their views are represented at all Student Executive Board meetings
5. Sits on the Board of Trustees of the Kraft Center
6. Builds cross-campus relationships with leaders of other student organizations
7. Meets at least weekly with the Student Experience Manager of C/B Hillel
8. Must address the broader C/B Hillel community via email, town hall, or social media as necessary to report on the state of the organization, new initiatives, successes and failures, under the guidance of the Student Executive Board and the Student Experience Manager
9. Responsible for reviewing the C/B Hillel constitution with the Student Executive Board and C/B Hillel professional staff and ensuring that all C/B Hillel students are committed to upholding it

#### **C. Vice President of Groups**

1. Oversees all SGB-funded groups
2. Checks in regularly with all group leaders to understand the missions, visions, goals, and progress of each group
  - a. In addition, the VP Groups is responsible for maintaining a point system for group accountability (see: Structure, Student Involvement, “Groups,” Section 5-6) :

- i. At the beginning of each academic year, the VP Groups must define and communicate a points rubric to incentivize responsible accounting, intergroup partnerships, attendance at “Lessons in Leadership” sessions, and other best group practices
  - ii. Must work with the Treasurer to keep well-organized records of point accumulation by groups and regularly update groups on their point status
3. Acts as a consultant when groups are in need of additional support
4. Is responsible for the C/B Hillel Group approval process, in conjunction with the Student Experience Manager and the Vice President of Engagement
5. Runs Leadership Council meetings with the President
  - a. Facilitates professional development and leadership training opportunities for group leaders over the course of the semester. At least one of these meetings will include logistics such as budgeting information, constitutional changes, and an opportunity to give and receive group leader feedback
  - b. Encourages collaboration between group leaders through facilitated meetings and communal organizing opportunities.
  - c. Works with the President, Student Experience Manager, and other C/B Hillel staff to develop a retreat for group leadership
    - i. The retreat, which may take place on campus or at an off-campus location, should occur at the beginning of the Fall Semester and must include leadership training, anti-discrimination training, information about C/B Hillel resources, policies, and procedures, and group bonding activities
6. Maintains complete records of current group leadership and collects information of succession for the upcoming year/semester
7. Manages group and individual requests for Kraft Center space with guidance from the Student Life Administrator
8. When religious life communities coordinate for holiday programming, including Simchat Torah, the Vice President of Groups oversees the process and provides the relevant group leaders with guidance

#### **D. Vice President of Engagement**

1. Works with groups and initiatives such as Engagement Fellows, HillelX, Community Action Weekend, Welcome Weekend, Kraft Shabbat Dinner Committee, and on community service events, in order to reach the broader Columbia/Barnard community and expand Jewish opportunities on campus
2. Works closely with VPP on events such as MEGA Shabbat, the C/B Hillel Super Bowl Party, and Community Action Week
3. Responsible for organizing and overseeing Welcome Weekend (alongside VPP and the Welcome Weekend coordinators)
4. Serves to broaden student engagement with the C/B Hillel community, including through leadership opportunities
5. Creates new opportunities for students on campus to engage in Jewish life
6. Works closely with the Director of Engagement on initiatives and programming

### **E. Vice President of Programming**

1. Oversees the development and execution of low-barrier social programming, past examples of which include Mega Shabbat, Hillel Formal, Columbia/Barnard Shabbat, E-Board on Campus, and Hillel Night at the Lions.
  1. Works with Student Experience Manager to order and manage supplies for C/B Hillel community-wide events.
2. Oversees programming councils, ensuring that C/B Hillel-wide programming serves all of our students with help from programming and/or events councils (which solicit opinions and ideas from the community)
3. Responsible for organizing and overseeing Welcome Weekend (alongside VPE and the Welcome Weekend coordinators)

### **F. Treasurer**

1. Coordinates the yearly SGB budget process, and develops this process as necessary by checking in with group leaders and the Vice President of Groups each semester
2. Works with the Student Executive Board to allocate budgets to Hillel groups from SGB funding semesterly
3. Follows up with group leaders over the course of the semester to encourage responsible budget upkeep
4. Ensures that SGB money is being spent effectively and responsibly
5. Oversees the KraftStarter fund and Intergroup fund, with support from the rest of the Student Executive Board
6. Works with the Kraft Center Development Team on student fundraising initiatives such as the Senior Fund and the student thank-a-thon
7. Provides guidance and support for all student leaders regarding financial matters
8. Collaborates with VP Groups to keep well-organized records of point accumulation by groups and regularly update groups on their point status
9. Communicates with group leaders about the state of their individual group budgets and their good standing within the point system, and adjusts group budgets accordingly

### **G. Communications Chair**

1. Ensures that the mission and vision of the organization is communicated through effective advertising of programs and initiatives
2. Develops E-Board social media strategy which includes effectively utilizing Facebook, Instagram, Whatsapp, and any other social media platforms to effectively engage students from different communities around campus.
3. Takes minutes at all Student Executive Board meetings, as directed by the President
4. Maintains communication with the Student Experience Manager to ensure that the website remains updated and reflective of student needs
5. Coordinates with the President on the content and delivery of any communications related to the state of the Hillel, as necessary
6. Works closely with VPP to advertise E-Board-run events

7. Coordinating Hillel-wide communications strategy by working with C/B Hillel staff members and responding to campus and citywide marketing inquiries.
8. Responsible for the bulletin board on the second floor of the Kraft Center.

## **H. Elections**

1. Elections for the Student Executive Board take place in the spring semester, with terms officially beginning the day after spring graduation in the year in which they are elected
2. Election procedures will be determined by the Elections Commissioner, in consultation with the Student Experience Manager
  - a. The student(s) selected to serve as Elections Commissioner must be a senior who is not currently in a leadership role, but has previously served as a community leader. Ideally the Commissioner will be a former E-board member. Should no student meet the ideal criteria in a given year, the Student Experience Manager will identify an appropriate Commissioner, with approval of the E-board.
3. Subject to Commissioner approval, candidates for the Student Executive Board must have served as a group or community leader.
  - a. Candidates for President must have experience as a group leader, engagement intern, or past Student Executive Board member.
  - b. Candidates for Vice President of Groups must have group leader experience. This includes past group leaders and individuals who have served on the Student Executive Board while displaying commitment to a group.
  - c. Candidates for Vice President of Engagement must have served as an Engagement Leader. This may include participation in Welcome Weekend, Engagement Interns, or Student Executive Board.
  - d. Any candidate who wishes to run for a position but does not fulfill the prerequisites may run with staff and or Elections Commissioner approval.
4. Serving on E-board is a yearlong commitment – all individuals running for E-board should have the intent to serve the full term.
  - a. If an individual plans to go abroad for one of the semesters in the coming academic year, they are not eligible to serve on E-board
  - b. If a member of the Student Executive Board must step down, the remaining members of the Student Executive Board may send out an application to fill the position. Any student who fulfills the candidacy requirements may apply for the open position, and the Student Executive Board will select a candidate from the application pool via unanimous agreement. The Leadership Council must then approve of the selected candidate with a two-thirds majority vote. The applicant pool, the Student Executive Board's selection and the Leadership Council's vote should remain closed to the broader community.
5. Eligibility to vote: Any current undergrad with involvement or connection to Jewish life on campus is eligible to vote in C/B Hillel E-Board elections. This could include attendance at any C/B Hillel-run event, involvement in any club, participation in a C/B Hillel-run trip, etc.
6. Four of the positions on the Student Executive Board are elected, while the other two are selected by the Selection Committee. The elected positions are President, Vice President

of Programming, Communications Chair, and Treasurer; the selected positions are Vice President of Groups and Vice President of Engagement.

7. The Selection Committee is intended to be a representative sample of the larger C/B Hillel community, and is made up of participants from the following constituencies: 1 representative from each of the Religious Life Communities; 1 representative from the group leaders; 1 representative from the Engagement Interns; 1 representative who has previously served as a Welcome Weekend leader; 1 first year student; 1 senior student.

#### **4. Leadership Council**

**A.** Leadership Council will be comprised of at least one member of the leadership of each group. Groups must submit their group's nominee(s) to sit on the leadership council to the current President and VP Groups within one week of the conclusion of their new leadership selection process. Expansion of Leadership Council both in membership and programming is at the discretion of the President and Vice President of Groups, and may be extended at any point in the year to members of new initiatives and staff-directed programs (for example, including members of Judaism & You Fellowships or creating a Leadership Council retreat).

**B.** Leadership Council will meet regularly to discuss issues of importance to the general C/B Hillel Community, to encourage collaboration and facilitate communication between groups, to participate in professional development opportunities, as well as to approve new group applications, or vote on any other procedural matters outlined above. These approvals and votes may also take place via email or Zoom.

#### **5. Constitution**

**A.** If a student feels that this constitution has been violated in some way, the student should raise this issue with the Student Executive Board President. If the Student Executive Board President has violated the constitution and will not be amenable to a discussion, the student should consult the rest of the Student Executive Board or other relevant student leaders. If student leadership is unable to resolve the issue, students should work with C/B Hillel Staff to reach a resolution, and should turn to C/B Hillel Senior Staff as necessary.

**B.** This constitution will be accessible to all C/B Hillel students and posted as a link on the Student Executive Board page of the C/B Hillel website, linked [here](#).

**C.** The C/B Hillel community is constantly changing and growing and, as such, this Constitution is a living document. Therefore, each Executive Board member must review the constitution at least each fall semester at their first meeting. Biennial edits and new amendments, which must be shared in advance with Leadership Council, must be passed by a unanimous Student Executive Board vote and two-thirds Leadership Council vote.